

Community Service Credit in High School

ARIEL & HANNAH

PEER COUNSELORS

What is this?

Volunteering is working for free. This means you are not paid for your service.

A **non-profit** is an organization that focuses on giving to those in need as opposed to making money.



**American
Red Cross**



This credit is a FULL 60 HOURS of service you must complete in the semester. This is only about 4 hours a week. Think about your time commitments and make sure this will work for you.

Benefits

1. Help others.
2. Better you as a person.
3. Builds self-esteem and allows you to challenge yourself.
4. Looks great on resumes and applications!
5. Gain friends.
6. **EARNs YOU HIGH SCHOOL ELECTIVE CREDIT!**

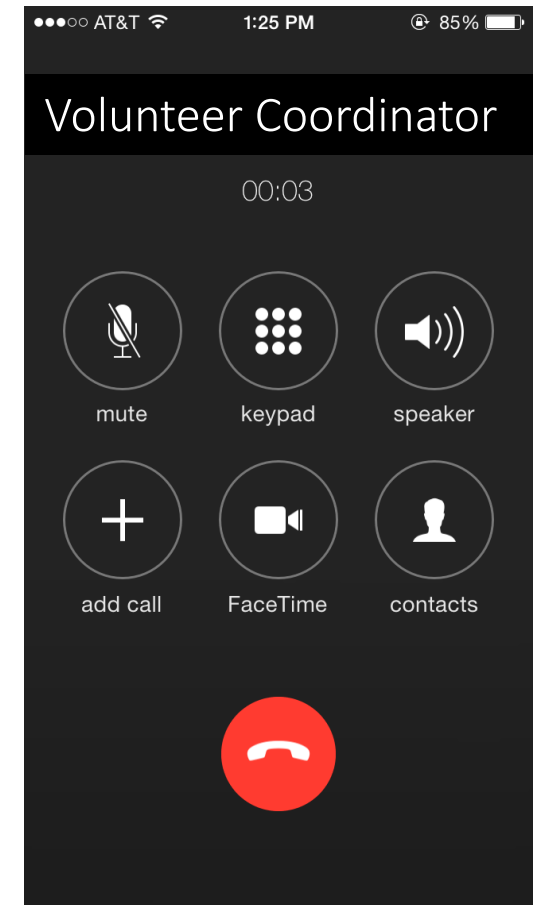


How to Get A Volunteer Position: Step 1

Find the opportunities that interest you and contact them. Make sure to find out if there are any requirements like minimum age.

How to Get A Volunteer Position: Step 3

Speak with the Volunteer Coordinator directly.
Explain why you're calling and ask any
questions you may have. (mock dialogue)



How to Get A Volunteer Position: Step 4

You will likely have to fill out an application and attend a training session.

(Applications will be turned in various ways: mail, online, fax or in person)



Guidelines

- You may earn one-half credit for 60 hours of volunteer service
- Must be a non-profit organization.
- A maximum of two (2) credits – (240 hours) may be earned by a student during his/her enrollment in high school.

How to Receive Credit

1. Complete the application/orientation/process required by the non-profit you have selected.
2. Submit the attached 2 documents – the **Student Application Form** and the **Volunteer Service Contract** to the Guidance Office as soon as you complete them.
3. After completing steps one and two you will receive a 2nd packet and be approved for the program. CONGRATS!

How to Receive Credit (cont.)

4. At least two weeks prior to the end of the semester, ALL final paperwork must be completed and submitted to guidance. This paperwork includes:

Volunteer Time Sheet – log of hours approved by supervisor (60 hours)

Journal Entries – personal reflection on EACH DAY of volunteering (3-5 sentences each)

Supervisor Evaluation of Student – the supervisor will fill out this form evaluating your performance (represent Centennial well)

Post Evaluation by Student – your evaluation of the program

Final 1 page Paper – a detailed one page summary of what you did , what you learned and what you gained from this experience - MUST BE TYPED

SCHOOL/COMMUNITY SERVICE
Centennial High School
Telephone: 623-412-4400

To be completed by: SUPERVISOR OR WORKSITE VOLUNTEER COORDINATOR
EVALUATION OF STUDENT



Name _____ ID # _____
Worksite _____ Total Hours Worked _____

A. ATTENDANCE:

Did the student come regularly when scheduled? Yes No
Did he/she advise you in advance of schedule changes? Yes No

B. INTEREST AND CONCERN:

Did the student relate well with your patrons or clients? Yes No
Was he/she caring in his/her attitude and behavior? Yes No

C. PERFORMANCE REVIEW:

Please rate student's performance using the following rating scale:

1. Always 2. Most of the Time 3. Usually 4. Sometimes 5. Never

Being Responsible and Dependable _____

Carrying Out Instructions _____

Showing Initiative _____

D. LETTER GRADE:

Based on the above criteria, please check the grade you feel would be appropriate. We will assign the final grade, but your choice here will help determine a more accurate grade.

A B C D

E. OTHER COMMENTS:

Please include any personal observations you might have which would assist us in evaluating our student's performance in his/her work with you.

Signature of Supervisor _____ Date of Evaluation ____/____/____

SCHOOL/COMMUNITY SERVICE
Centennial High School

POST EVALUATION BY STUDENT PARTICIPANT

Student Name: _____ ID # _____
Last Name First Name

Semester: (Check One) Fall Spring Summer 20____ - 20____ Counselor _____

Volunteer Site where you volunteered your service hours: _____

In order to obtain the greatest benefit from the School/Community Service Program, your evaluation is critical to the future success of student volunteers in the community. Be as specific and candid as possible in your response to the items below:

1. Was the volunteer site what you expected? Yes No

Why or why not? _____

2. Did the school properly prepare you for the volunteer program? _____

3. Were your duties educational, informative, or stimulating? Yes No In what way? Describe Fully.

4. Were your site supervisors helpful by providing the atmosphere and direction you needed?

5. Did the volunteer time coordinate successfully with home, work and school? Yes No
Explain how you managed your schedule.

6. How did your journal and final report enhance your on-site experience?

Student Signature _____

Date _____

Questions

Feel free to ask any questions!

